

**CITY OF DEXTER  
PARKS AND RECREATION COMMISSION REGULAR MEETING  
MEETING MINUTES  
TUESDAY, MAY 16, 2023**

The regular meeting of the City of Dexter Parks and Recreation Commission was called to order at 7:01 pm at 3515 Broad St.

**ROLL CALL**

Commissioners:

Becky Murillo (Chair) – Present  
Julie Knight (Vice Chair) – Present  
Jamie Griffin (Ex Officio) – Present  
Jordan Downing – Present  
Jeanette Frost – Absent  
Melissa Messer – Absent  
Ron Miller – Present  
Joanne Wagner – Absent  
Vacant

Student Representatives:

Annalena Eisel – Present  
Sadie Gehan – Present

Others Present: Josh Tanghe, Assistant to the City Manager

**APPROVAL OF THE MINUTES**

Motion by Miller; seconded by Griffin to approve the minutes from April 18, 2023 with the following change(s):

- None

Unanimous Voice Vote  
Motion Adopted

**APPROVAL OF AGENDA**

Motion by Griffin; seconded by Murillo to approve the agenda with the following amendment(s):

- None

Unanimous Voice Vote  
Motion Adopted

**CITIZENS WISHING TO ADDRESS THE COMMISSION**

**REPORTS AND COMMUNICATION**

**A. CHAIR**

**B. COMMISSIONERS AND EX OFFICIO**

Griffin mentioned 8180 Main PUD and possible impacts from a Parks & Rec perspective

**C. STAFF REPORT**

Staff gave updates on the following items:

- Expression Swings are getting ready to ship

- Construction of the Grand Street Connector is expected to begin in the coming month
- The Walk Your Wheels stickers have been placed in various locations around downtown and in Monument Park
  - Griffin asked about businesses putting up signs about bikes
- Staff had received the scoring for the DNR Spark Grant application and is having OHM Advisors take a look at the app and provide feedback
  - Miller mentioned touching on kayaks and trails as a part of the application
- A member of City Council had mentioned the possibility of adding additional trees to Monument Park
- Anne Marques and Owen Biggert have resigned from their respective Parks & Recreation Commission positions
- Members of Parks & Rec inquired about the lights under the Main Street Bridge

## **NEW BUSINESS**

### **A. Discussion of: Donation Policy**

The Parks & Recreation Commission discussed the following related to the Donation Policy:

- Staff provided Parks & Rec a highlighted copy of the donation policy with areas to focus on for the discussion
  - Main focus: Gifts for Parks section and Donation Acknowledgement section
- Is the dollar figure related to donations that receive plaques too high?
  - What items would be included/excluded from receiving them?
- Looked up Metroparks Policy to see how the policies compare
- Possibility of putting out list of needed community assets?
  - Benches? Trees? Picnic Tables?
- Having each item have a set cost?
  - \$5,000 for a bench; \$1,000 per tree
- Do the tiers deter people from donating?
- Staff will take feedback from the meeting and bring back a revised version of the policy for the June meeting

### **B. Discussion of: Monument Park Gazebo Railing**

The Parks and Recreation Commission discussed the following related to the Monument Park Gazebo Railing:

- Staff wanted to bring this item back to Parks & Rec for their first project as a part of the ADA improvements budgeted in the FY 2023-24 budget
- Provided an aerial view of the gazebo and information related to staff's discussions with a contractor
- Make the railing in-line with the sidewalk
  - North or South side
- Staff is looking into the best ways to accomplish the task
  - How to properly anchor the railing into the gazebo and/or pavers surrounding it
- The railing should fit into the aesthetic of the gazebo

## **OLD BUSINESS**

## **CITIZENS WISHING TO ADDRESS THE COMMISSION**

## **PROPOSED BUSINESS FOR FUTURE MEETINGS**

## **ADJOURNMENT**

Motion by Murillo, seconded by Knight to adjourn the meeting at 8:28 pm.

Unanimous Voice Vote

Motion Adopted

Josh Tanghe

Assistant to the City Manager